

COMMUNITY OPTIONS, INC.
BOARD MEETING 6/14/2016

PRESENT:

Mike Schottelkotte
Julie Hilmes
David Lane
Mary Turner
Trevor Harrison
June Chandler
David Kienholz
Carolyn Rettig
Kristi Garner
Darcy Arnold
Peggy Day

EXCUSED ABSENCE:

Mary West

STAFF PRESENT:

Tom Turner
Joyce Cockroft
Steve Dahlman
Chris McDonald

- I. Call to Order:** Meeting called to order at 6:30 p.m. by President, Mike Schottelkotte.
- II. Absences:** See above.
- III. Minutes**
Motion was made (David Lane, Darcy Arnold) to approve the May meeting minutes as written. Motion carried.
- IV. Public Comment – None**
- V. Executive Director’s Report: Tom reported on the following:**
- A. Handouts: Tom’s first Sunday article and a copy of “Good Question” that was recently in the paper also. Tom addressed the new transparency rules for non-profits in this article.
 - B. We closed on 2nd Impressions Consignment Store on 6/1. We need a new bank account for the store which will be addressed in New Business.
 - C. Community Based Settings Rules – Park Place Day Program was surveyed on 6/2 and Ute Group Home on 6/10. Both surveys went very well. We will have some changes to make, but that’s to be expected.
 - D. CF-CM – There was another article in the Denver Post on 6/5 addressing this issue. Also, we received a copy of the Congressional letter (attached) sent to the acting administrator of CMS urging them to work with Colorado and grant an extension regarding the implementation of the CF-CM rules to avoid disrupting care for individuals in service.
 - E. Alliance Summit – Wed. thru Friday. Millie Hamner will be recognized as Legislator of the Year and Tom will be one of the presenters.
 - F. Tom handed out the Revised Master Plan for Landscaping at Park Place.
- VI. Committee Reports:**
- A. Audit/Finance Committee – Steve presented the Finance Report thru 4/30/16 consisting of the following reports: Balance Sheet/Working Capital Report, Revenue/Expense Statement and Capital Budget Expenditures. We do not have insurance payments in May or June, which helps with cash flow.

Motion was made (David Lane, Darcy Arnold) to approve the Finance Report thru 4/30/16 as presented. Motion carried.

B. PR/Fund Raising Committee Highlights:

- Daniel's Fund – We received a \$90,000 grant!
- Rotary Club – We received a \$2000 donation!
- We received a \$5000 contribution from CoBank on behalf of DMEA!
- Open House at Park Place – July 21 from 4:00-7:00. Plans are coming along nicely. Mary W. got two bids for food: Rib City and Jimmers. The Board wanted to go with Rib City because of their great support and employment of our folks. David K. will handle beverages, both beer and non-alcoholic. We will have a PA system for background music during the event. A Silent Auction was discussed, but it was decided that this type of event is not conducive to a Silent Auction.

VII. Old Business: None

VIII. New Business:

- A. Corporate Resolution for a new bank account for 2nd Impressions Consignment Store. Mike S. read the resolution to the full board. A motion was made (Darcy Arnold, Mary Turner) to accept the Corporate Resolution as written. Motion carried. June Chandler, Board Secretary, signed the Resolution.
- B. Handout – Recent Compensation Actions. This document showed COLA's, Holiday Bonuses and Retention Bonuses since 1/1/15. There was much discussion surrounding these options and COI's low wages and 20 position openings currently. A motion was made (David Lane, Carolyn Rettig) to give staff a Retention Bonus beginning with 1 year employees – percentages based on longevity. Motion carried.

IX. Announcements: None

X. Executive Session:

A motion was made (Darcy Arnold, Trevor Harrison) at 7:30 PM to go into Executive Session for the following purpose: A matter subject to negotiation related to the terms and conditions of a potential donation from a private donor. The motion passed unanimously with more than two thirds of the board present.

XI. Additional New Business:

Regular Session reconvened at 8:00 PM. An item of new business was introduced. Motion was made (Darcy Arnold, Mary Turner) to authorize Executive Director, Tom Turner, and Director of Finance, Steve Dahlman, to place a listing of real estate known as Lot 2, Edstrom Minor Subdivision in Montrose CO (11.48 acres m/l) with Keller William Realty of Montrose, and further authorizing them to negotiate for a sales contract on this parcel with a floor price no lower than \$400,000. The motion carried with Board Member, David Kienholz, recusing himself from the vote because of his involvement with the listing realty company.

Board Meeting – 6/14/16
Page 3

XII. Adjournment:

Trevor moved to adjourn at 8:23 PM.

Submitted by:

Joyce L. Cockroft, Office Manager